



CAREER OPPORTUNITY: SWIM CLUB HEAD COACH

The Toronto Cricket Skating and Curling Club is currently recruiting for an experienced **Swim Club Head Coach** to join our dynamic club. This leadership role will lead the development and training of the Cricket Currents Swim Club. This role is instrumental in coaching athletes, administering swim meet registration, mentoring assistant coaches, and administrative planning. As the Head Swim Coach, you will ensure a best-in-class training experience for our athletes.

Overview of Main Job Duties and Responsibilities

- Develop, coordinate, implement, and evaluate a Yearly Training Program (YTP)
- Deliver on-deck coaching for Swim Club athletes
- Responsible for development and implementation of a training and competition schedule, including swim meet registration and accompanying athletes to competitions
- Work closely with the Aquatics Manager for scheduling and recruiting Swim Club members
- Recruit new Swim Club members
- Hire and mentor an Assistant Swim Coach
- Plan, coordinate, and implement summer Swim Club camps
- Produce regular communications for Swim Club athletes and parents
- Develop and monitor the Swim Club budget; determine costs for programs and camps
- Communicate with the Aquatics Committee regarding Swim Club issues
- Liaise with external sports associations, other swim clubs, and other private member clubs
- Ensure facility compliance with all rules and regulations governing the use of public pools
- Responsible for taking action to secure the safety of others and responding to crisis situations when the safety of others may be at risk

Experience, Qualifications and Requirements

- Minimum five (5) years related progressive experience coaching at a competitive swim club, private member club, or private school
- National Coaching Certification Program (NCCP) Level II equivalent (Competition) or higher
- Demonstrated experience in developing and delivering age-appropriate swim programs to support high performance outcomes
- Notable competitive swimming or coaching accomplishments at a provincial, national or international level are considered an important profile of this position
- Current Standard First Aid, CPR/AED, and NLS certifications required
- Post-secondary diploma in Recreation, Physical Education, or related field
- Demonstrated experience with budgets and revenue generation
- Self-motivated with a demonstrated ability to function both independently and in teamwork situations

- Excellent leadership, coaching, administration, interpersonal and communication skills with a proven focus on customer service, complemented by superb organization, club building and multi-tasking skills
- Demonstrated professional and ethical responsibility to protect privacy, use confidential information appropriately, treat sensitive situations with appropriate degree of tact and discretion
- Advanced level skills in HY-Tek Swim Meet Software; working level skills in Excel and Word; working level skills in conducting meetings, making presentations, and budget development and monitoring

If you think that you are the ideal candidate, please forward your resume and cover letter in confidence to the HR Department, via email: hr@torontocricketclub.com by **Friday, August 13, 2021**. While we appreciate your interest, only those candidates considered for the position will be contacted.

Toronto Cricket Skating & Curling Club is an equal opportunity employer and committed to providing accessible employment practices. If you require accommodation during any stage of the recruitment process, please notify Human Resources and they will ensure the necessary steps are taken to accommodate your needs.